City of Jackson Mayor's ADA Advisory Council Wednesday, November 6, 2013 Council Meeting Minutes

This meeting was held in the first floor conference room at the Hood Building located across from City Hall in downtown Jackson.

Members present:

Mr. Jason Bunch, (Ward 4): Mr. Dewayne Cheatham, (JATRAN Head of Operations): Ms. Lee Cole (ADA Council Chairperson, Ward 2); Dr. Scott Crawford, (Ward 7): Dr. Christie Dunaway. (LIFE of MS): Mr. Sam Gleese (ADA Coordinator COJ): Commander Hightower, (COJ Police Dept.): Ms. Ollie Lester, (Addie McBryde Center): Mr. Michael Sterling, (Jackson Fire Dept.): Mr. Desmeon Thomas, (Ward 3): Mr. Antonio Wright,

(MACE): Ms. Shellie Zeigler, (MS Library Commission); Others in attendance: Mr. Carl Allen, (City of Jackson); Ms. Jean McKinney, (Ward 2): Ms. Evelyn Pittman, (COJ Transit Service): Mr. LeMond Roy, (COJ Parks and Recreation): Mr. Tremaine Nathan, (LIFE of MS): Ms. Chrystal Hibbler, (JATRAN ADA Program Manager): Mr. Elvin Tobin, (JATRAN Mr. Fredrick Wilson, (COJ Administration): Mr. John Chaplain.

I. Call to Order

• Ms. Cole, chairperson called the meeting of the ADA Advisory Council to order at 1:00 p.m. Attendees introduced themselves.

II. Approval of Agenda and Minutes

• The September minutes were Read by Dr. Dunaway, Motion to adopt made by Mr. Gleese; seconded by Mr. Thomas. October minutes were read by Ms. Lester. Motion to adopt made by Mr. Wright; seconded by Mr. Gleese. Both minutes were approved with corrections.

III. Old Business

• Dr. Dunaway noted that in both minutes MDOT has offered to partner with JATRAN to help them expand their service hours and days. Is there any follow-up? Mr. Gleese said "it has been difficult getting MDOT, JATRAN and the City together at the same time but it is ongoing." Mr. Allen added "there has been a

- major transition in this building in the past week but there is still interest in making this project a success."
- Mr. Wright: Having the opportunity to participate in other states and cities that are trying to create a park for children with disabilities, with wheelchair softball and other sports, this is a perfect time to communicate our needs to the Mayor.
- Mr. Gleese said there are two accessible parks in the city. We don't have the exposure needed to make the public aware of these services.
- Ms. Cole observed an apartment complex in the Cade Chapel Church area under renovation. Their focus is on seniors but the City can check to see if they will be accessible for persons with disabilities.
- Commander Hightower reported that because of the expense of Parking Mobility, the Police Dept. looked at a position that was appointed in the Traffic Division that enforced handicapped parking. There were two officers assign to this position. Due to budget, the program was phased out but we are proposing reinstatement. We will need to create the two positions, stipulate their responsibilities, they will be Handicap Enforcement Officers in the Traffic Division inside the Police Dept., and data will be stored with them. We will also need to increase the ticket cost from \$201.00. Once the proposal is written, it will go to Chief Horton then to the Mayor for Approval.
- Dr. Crawford asked what the procedure is for a civilian who witness a handicap violation and take pictures. Commander Hightower replied that the civilian must sign an affidavit and bring it to Traffic court to swear a complaint. MS law does not permit camera or email testimony. The individual must physically appear in Court. Dr. Crawford stated that most people would not go to court to report these violations.
- Ms. Cole requested that the Council look at the revised Disabilities Priority list before we meet with the Mayor on the 14th. It was given to each person for review.
- Mr. Gleese introduced Mr. LeMond Roy, the new ADA liaison from Parks and Rec; and Mr. Fred Wilson with IT in Administration, and Officer Sterling is the Fire Dept.
- Officer Sterling is concerned with those living in apartments be able to get out during a fire. He asked if any fire drills are held at apartments. He recommends a drill every six months. If the Council provides a list of apartments with contact person and number, Officer Sterling will contact the managers.
- Dr. Dunaway and Crawford listed several complexes where persons with disabilities live: Madonna Manor, Jackson, Manor, Web Park, Buford Yeager, 809 State Street as high priorities.

- Ms. Cole asked about fire extinguishers in her complex. Officer Sterling said they are to be inspected and tagged annually.
- Mr. Tobin reported that there may still be a delay in JATRAN erecting the bus signs. We are working to get some funding in place.
- Dr. Dunaway observed some agencies not represented on the list and wanted to add MACE.
- Mr. Wilson with Information Technology asked if there are concerns with the City's website that need to be addressed. Dr. Crawford spoke of the difficulty in finding information about the ADA Office of Compliance and Mr. Gleese's contact information. There should be a tab to easily access ADA information including the ADA Transition Plan, The ADA Notice of Compliance and Grievance Procedure, the meeting dates of the ADA Advisory Council. Also, 3-1-1 ADA calls should be referred to the ADA Coordinator. Mr. Gleese will work with Mr. Wilson to gather the information to add to the website.
- Mr. Wilson shared information about the video center. If there is information for the public to know, he recommended making a video. Dr. Dunaway and Mr. Thomas will work with Mr. Gleese to create an ADA Video to give to PEG.
- Ms. Cole talked about the Disability Priority list: if there is a budget line item for the Transition Plan. Each Dept. of Jackson should budget funds to correct or revise any Transition Plan issues and bring their Departments into compliance.
- Mr. Gleese reported that the Labor Dept. is making another effort to employ persons with disabilities. They want to contact agencies to refer, train and give support to these persons.
- Election for the Chairperson will be held at the January 2014 Meeting.

IV. Announcements/Calendar of Events

11/13/13 – The Pre-Holiday Celebration, Metro Center; Center Court 10:00-2:00 PM
11/20/13 – JATRAN Handilift Advisory Committee Meeting

V. Next meeting

• December 4, 2013 at 1:00 pm in the Hood Building.

VII. Adjournment

• There being no further business, Ms. Cole entertained a motion to adjourn, and Mr. Thomas made the motion, seconded by Ms. Lester and the motion carried at 2:27 p.m....

These Minutes were written by Ms. Ollie Lester of the Addie McBryde Center and approved at the December meeting.